

NORTH EAST ACCESS TO ACUTE NETWORK

NOTES/ACTIONS

22 FEBRUARY 2010

Present:

Elaine Lincoln
Corrine Pearson
Ann Johnson – N Tees
David Hamilton – S Tees
Linda Stephenson – Sunderland
Stephanie Smith – Sunderland
Ashley Murphy – Sunderland
Ruth Kimmins – Hartlepool
Judith Thompson – SHA

- **Yorks & Humber A2A network:**

Ann & Ruth have been members of the NE, Yorks & Humber A2A network for a number of years. They advised that the network is keen to share its learning with the NE network. Allyson Kent chairs the network.

ACTION:

Judith will meet with Allyson Kent and find out the following:

- **How is the Y&H A2A network funded?**
- **Arrange for an annual joint meeting of the 2 networks**
- **Find out if NE reps can come to the Y&H network on 23 April to hear the presentation about Essence of Care**

Ruth will send Judith the ToR, achievements & challenges and CQC action plan from Y&H network.

- **Terms of Reference**

Some amendments were made to the draft Terms of Reference documents for the NE network. The document will be updated and circulated around the network.

- **Easy read information**

Judith will discuss with Allyson Kent (Y&H) how easy read health information is available across the SHA area to replicate a similar system in the NE.

Ashley will circulate the web link to the Y&H A2A network so all members of the group can see the easy read information and begin to think about how it can be used in NHS organisation across the NE.

- **Information grid**

Members have been asked to populate the information grid by the end of March.

ACTIONS:

Ashley will amend the heading of the grid to ensure the information captured gives good information about each NHS organisation in the NE.

Judith will send Ashley a full list of all NE NHS organisations.

- **Work programme**

Discussion took place about how the work programme is developed so that it serves multiple purposes e.g. Gives direction and focuses to the network, may be used as evidence for CQC, is linked to the LD CIT etc.

It was agreed however, that work would begin by members of the network on pathways (that have been previously identified as priority work).

ACTIONS:

Judith & Ashley will develop a draft work programme for discussion in readiness for the next meeting.

All members are asked to make local arrangements with each other to progress the pathway work. Updates will be sought at the next meeting.

- **Transition pathway – Ruth & Linda**
- **Admission pathway – Ashley, David & Jan**
- **Discharge pathway – Elaine & Corrine**
- **Outpatients & pre-assessment – Dawn, Teresa & Ann**

- **Agenda**

It was agreed that the network will have a standardised agenda that will include:

Good practice information sharing
Good practice reasonable adjustments
Update the work programme
Update from the LD CIT
Peer support/action learning sets

- **Date of future meetings**

Ashley will circulate future meeting dates to avoid school holidays. It was agreed that Broadway House in Sunderland is a good location for the network as it is fairly central across the NE.